

Valley Legislative Intern Scholar Program

Program Overview: The *Valley Legislative Intern Scholar Program* provides San Joaquin Valley students with the opportunity to develop public leadership skills while gaining practical knowledge of the daily operations of government & the political process. As a Maddy Intern, students will:

- Work a total of 150 hours in a legislative office (City Council, County Board of Supervisors, Governor, State Senate, State Assembly, U.S. Senate, & U.S. House of Representatives) over the course of a semester.
- Contribute to an elected official's office that addresses real-world challenges impacting our communities in the Valley.
- Build connections with community leaders, stakeholders, & policy experts in our region, opening doors for future opportunities.
- Participate in training sessions designed to enhance their skill set.
- Gain a deeper understanding & insight on the legislative process in the Valley.

Internship Timelines:

- Fall program - August to December
- Spring program - January to May
- Summer program - June to August

Scholarship: \$2,400

Responsibilities: Intern responsibilities vary depending on the legislative office. Common tasks may include:

- Assist with incoming calls, letters, or office visits from constituents.
- Conduct research on current legislation, policies, & issues impacting the Valley.
- Draft correspondence such as letters to constituents, emails, memos, & summary briefs.
- Participate in local events to connect with constituents.
- Attend meetings, hearings, & briefings to gain a deeper understanding of the legislative process.
- Provide administrative support to office staff.
- Take on special projects or assignments as directed by staff.

Locations: Stockton, Modesto, Merced, Fresno, Hanford, Visalia, & Bakersfield

Eligibility:

- Open to all majors.
- 3.0 overall GPA or higher.
- At least a Junior in standing (60 units) if enrolled into a 4-year University OR sophomore standing (30 units) if enrolled into a 2-year college OR enrolled in a Graduate program during the semester of the internship.
- Be able to work at 10 to 15 hours per week to complete the hours requirement of 150 hours over the course of the semester.